

**TOWN OF MARION
PLANNING BOARD
November 2, 2015
Main Conference Room
Marion Town House
Two Spring Street**

MEMBERS PRESENT: Rob Lane, Chairman
Rico Ferrari Vice-Chairman
Norm Hills, Clerk
Jennifer Francis
Mike Popitz
Eileen Marum

MEMBERS ABSENT: Steve Gonsalves

BOARD ASSISTANT: Terri Santos

ALSO PRESENT: Susan Nilson

Commencement – Chairman Lane called the regular meeting to order at 7:00P.M.

Approval of Minutes

Motion made by Member Marum to approve the minutes of June 15, 2015 as amended, seconded by Member Francis.

VOTE: 6-0-0

Motion made by Member Popitz to approve the minutes of July 6, 2015 as amended, seconded by Member Francis.

VOTE: 5-0-1 Note Member Marum Abstained

Correspondence

Chairman Lane noted that the following items were in the packets:

- Notice of Town of Rochester public hearing on November 10, for the Solar Farm
- Holiday schedule for Town offices
- Planning Board Schedule for 2016 - After discussion and corrections it was decided that for any 5:00 Tuesday meetings the Trust Assistant will see if the Board can meet at the Police Station or the Music Hall in order to have the meetings at 7:00. Decision will be made in a future meeting on the schedule. It was noted that the meetings at the Police Station or the Music Hall would not be live.
- General Fund Summary

Old Business

SRPEDD Contract

Clerk Hills noted that the contract with SRPEDD is to finish the remaining elements of the Master Plan. The current contract is through the 31st.

Member Francis noted that it does not address SRPEDD helping with presentation at town meeting. Clerk Hills noted that he would confirm that the presentation at Town Meeting would be included in the contract. Changes were discussed and it was decided to vote on the document at the next meeting.

Master Plan Update

Vice Chairman Ferrari commented that the Master Plan Workshop went extremely well. He noted that SRPEDD will be putting together a report on the work shop.

Member Popitz commented that we need more input from residents and questioned methods to get more involvement. Member Marum suggested we need to provide a venue to get comments, perhaps email.

Clerk Hills noted that in the next Fiscal Year that SRPEDD is available to perform 20 hours of work for Planning Board and 20 hours for the Board of Selectman. He suggested asking the selectmen for their 20 hours, this would provide us an additional 40 hours of SRPEDD effort. Member Francis suggested a possible use could be for more integration addressing services and traffic circulation.

Approval of Bills

Motion made by Member Marum to approve the expense for \$140.00 for advertisement for the workshop, seconded by Member Francis.

VOTE: 6-0-0

Coneco Bill

Vice Chairman Hills noted that there still was no contract with Coneco, if there is no contract then Judy Mooney will not pay the bill.

Chairman Lane commented that he had spoken with Paul Dawson and determined that there was no standard Town Contract. He was told that if the Board had a letter from the firm that included their rates and it was approved by the Board, the bill would be paid. That information was provided to Judy Mooney. Clerk Hills responded that the Board had never seen or approved such a letter. Chairman Lane said that the Assistant would provide the correspondence sent to Judy Mooney to Clerk Hills.

Chairman Lane stated that in the future we would have a contract between the Board and consulting engineers, that he would contact Jon Witten for a contract format. Clerk Hills recommended that a tasking letter would be sufficient. It was decided that Clerk Hills would draft a tasking letter that would be reviewed by Jon Witten.

Clerk Hills noted that this Coneco bill covered through August and that Coneco had attended a Board meeting after that. Will there be another bill? It was decided that the Board Assistant would email Coneco to see if there would be any other bills.

Motion made by Member Ferrari to approve the Coneco bill for \$1,848.70 seconded by Member Marum.

VOTE: 5-0-1 Note Clerk Hills Abstained

Comments to the ZBA – 444 Front Street, Jenna J. Gorraiz, Trustee

Note: Clerk Hills recused himself and left the room.

The Board decided to provide no comment.

ANR Application – 99 Moorings Road, Dola Hamilton Stemberg and 100 Moorings Road, Moorings Qualified Personal Residence Trust, Eric Strand Trustee c/o CLE Engineering

Susan Nilson introduced herself and explained the application.

Motion made by Member Francis to approve the lot changes, seconded by Member Marum.

VOTE: 6-0-0

Motion made by Member Marum to adjourn, seconded by Member Francis at 7:26P.M.

VOTE: 6-0-0

List of Documents Received:

Minutes June 15 and July 6 2015

Draft SRPEDD Contract

\$140.00 for advertisement

Notice public hearing on November 10 Town of Rochester Solar Farm

Holiday schedule for Town offices

Schedule for 2016

ANR Application – 99 Moorings Road, Dola Hamilton Stemberg and 100 Moorings Road, Moorings Qualified Personal Residence Trust, Eric Strand Trustee c/o CLE Engineering

Comments to the ZBA – 444 Front Street, Jenna J. Gorraiz, Trustee

Note: The documents, reports, correspondences, submittals, notices, exhibits are a part of the official record along with these minutes.

Respectfully Submitted,

Norm Hills, Clerk